



The Town of Fortune

P. O. BOX 159
Temple Street
Fortune, NL
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Minutes of a Regular Meeting of Council Of the Town of Fortune held at the Fortune Municipal Center January 24, 2023 at 6:00 p.m.

Members Present: Mayor Deanne Hickman
Councillors Kenneth Keeping
Roy Kendell
Rodney Rose
Jennifer Stacey

Also Present: CAO Linda Collier

Absent with Regrets: Deputy Mayor Terry Fleming
Councillor Paul Peach
Town Clerk Lacey Symes

Additions/Adoption to Agenda:

Mayor Hickman asked if there were any additions to the Agenda of January 24, 2022.

- | | |
|---------------------------|--------------------|
| 10. Hydrogen Wind Project | 11. Municipal Plan |
|---------------------------|--------------------|

Exemptions/Adjustments:

#RJG.001 Ice House Exemption
#PATTK001 Farm Exemption
#SOPH0001 Air Bnb Fee

Correspondence:

Breaking Barriers Together Association
BPJC- Bay Du Nord

CAO Report:
Training

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Additions/Adoption to Agenda (cont'd):

Motion 2023-01-24-01:

Councillor **KENDELL** / Councillor **ROSE**

Resolved that the Agenda of January 24, 2023 meeting be adopted with additions as presented.

In favour: Mayor Hickman
Councillors: Keeping, Kendell, Rose & Stacey

Opposed: 0 Motion carried.

Adoption of Minutes:

Mayor Hickman asked if there were any errors or omissions to the Minutes from the Regular Council meeting held on **December 13, 2022** as presented.

Motion 2023-01-24-02:

Councillor **KEEPING** / Councillor **ROSE**

Resolved to adopt the Minutes of the Regular Council Meeting of December 13 , 2022 as presented.

In favour: Mayor Hickman
Councillors: Keeping, Kendell, Rose & Stacey

Opposed: 0 Motion carried.

GENERALBUSINESS:

1. **Cemetery Road/United Church Cemetery** – As per a recent concern raised by Albert Snook with respect to Cemetery Road and flooding land. Public Works Supervisor and Committee members of Public Works & Infrastructure (Councillors Keeping and Rose) visited the area which revealed that the initial recommendation of trenching would not resolve the issue. There is impact on existing infrastructure on the road that appears to be bubbling up and believed to have been blocked up, hence impacting flooding the cemetery land and adjacent land (i.e. old pit). There was also a suggestion to having fence taken down and big boulders be put in place along with an addition to existing culvert. Mayor Hickman inquired public works staff can free the blockage. CAO indicated that it's her recommendation to engage an Engineer to obtain recommendation with respect to the Town's infrastructure first. Councillor Keeping indicated that the Salvation Army Cemetery is also starting to show some impact. CAO Collier to engage Public Works Supervisor to contact Engineer to first address Town's infrastructure and cost estimate. Cemetery Road needs repair but it's not the time of year to initiate, as stated by Councillor Rose. Item deferred until recommendation from Engineer is provided.

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GENERAL BUSINESS (cont'd):

2. **Burin Peninsula Chamber of Commerce Membership** – CAO suggested that the membership is not being utilized and is mainly impacted by Businesses; therefore, is seeking not to renew membership but to re-examine in 2024. All Councillors expressed a consensus not to renew.

3. **Purple Day for Epilepsy Proclamation** – March 26, 2023

Motion 2023-01-24-03:

Councillor **KEEPING** / Councillor **STACEY**

Resolved to proclaim March 26, 2023 as Purple Day for Epilepsy.

In favour: Mayor Hickman
Councillors: Keeping, Kendell, Rose & Stacey

Opposed: 0
Motion carried.

4. **Permit Inquiry (Lafosse Lane)** – CAO was seeking clarification pertaining to a complaint received suggesting a permit was approved in error with the erection of shed on adjacent property; meanwhile, upon review of survey it appeared the submission was accurate as per piece of land purchased by applicant. Council agreed that approvals are provided as per regulations and submissions, but should anyone dispute such approval that they be advised to seek legal advice with any dispute pertaining to land.

5. **Taxation Inquiry- Confederation Street** – CAO is advising Council that a shed has been temporarily placed on vacant land owned by property owner on Confederation Street, and is requesting Council to provide an allowance before consideration for taxation (i.e. submission to Municipal Assessment Agency). A six month allowance will be provided, but CAO to engage property owner with respect to possible extension prior to being permanently relocated.

6. **Wastewater Workshop** – CAO advised Council that Chris Caines will be attending the workshop in March in Gander. If another Committee would like attend, they should advise CAO as soon as possible as the Quality Hotel rooms are exhausted and alternate accommodations would need to be arranged. Councillor Kendell indicated an interest to attend the future MNL Symposium.

7. **Professional Development- PMA/Gardiner Institute** – PMA is hosting regional meeting in Clarendville ; Convention June 7-9 and Fall Forum is Oct. 19-20. Furthermore, CAO can complete the Gardiner's Institute Supervisory Management Skills Program with the final module being offered March 27-31.

Motion 2023-01-24-04:

Councillor **ROSE** / Councillor **STACEY**

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GENERAL BUSINESS (cont'd):

7. Professional Development- PMA/Gardiner Institute

Resolved that administrative staff would attend the meetings and convention offered by PMA, and CAO to complete the final module to acquire certification for Supervisory Management Skills Program by the Gardiner Institute.

In favour: Mayor Hickman
Councillors: Keeping, Kendell, Rose & Stacey

Opposed: 0
Motion carried.

8. Transport Concern- Provincial Training - Inquiry raised by resident Michelle Way with respect to the recent announcement of another community (ex. Goose Bay) availing of funding to implement transportation for residents, and any position Council maybe taking. CAO researched the provincial funding to whereby she obtained that the deadline was October 31, 2022 to submit applications. It is a legitimate concern and Councillors provided examples such as Paradise that has been paying taxi fees for eligible residents. Another comparison discussed was that of a "Go Bus". Councillor Kendell also suggested that the transportation issue could be a priority of the Burin Peninsula Joint Council. Item to be deferred until more information on the previous program is circulated to Council.

9. Winter Carnival- Senior's Supper - Trina Slaney with the Fortune Recreation Commission has indicated that the Seniors Dinner will be held on February 22, 2023. Sponsored by Town of Fortune in partnership with the Fortune Recreation Commission but volunteers (i.e. Councillors) are needed to serve. Mayor Hickman, Councillors Kendell and Stacey have confirmed, with reminder to go to others closer to that date.

10. Hydrogen Wind Project - Information was provided by Mayor Hickman to those Councillors that were unable to attend the information session by Terra Nova Hydrogen. Mayor Hickman has been a representative of the Burin Peninsula Energy Board as approved by Council, and suggested that any "Benefits Agreement" will be to reap benefits to all of the Burin Peninsula not necessarily "Marystown" for example. Mayor Hickman has suggested support to both Everwind Fuels and Terra Nova Hydrogen. CAO questioned if there has been a Terms of Reference developed to distribute to Councillors to better obtain a vision of the Burin Peninsula Energy Board to which Mayor Hickman will provide once available.

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COUNCILLORS FORUM / COMMITTEE REPORTS:

Councillor Kendell: Councillor Kendell suggested that the meetings be altered to accommodate Deputy Mayor Fleming as per his employment out of Town. The date to change the rotation would start on February 16th – Thursday. CAO indicated that the Rules of Procedure will need to be amended and approved at the next meeting.

Motion 2023-01-24-05: Councillor **KENDELL** / Councillor **KEEPING**

Resolved to revise the Town's *Rules of Procedure* to adjust the regular meeting of Council on every second Thursday.

In favour: Mayor Hickman
Councillors: Keeping, Kendell, Rose & Stacey

Opposed: 0
Motion carried.

Councillor Kendell left the meeting at 7:15 p.m.

11. Municipal Plan – CAO provided an overview and process of the review for Municipal Plan and provided a quote in the amount of \$26,500 plus HST from Anna Myers with Tract. CAO also indicated that there are some municipalities absorbing from Gas Tax Allocation (i.e. now known as the Canada Community Building Fund).

Motion 2023-01-24-06: Councillor **ROSE** / Councillor **KEEPING**

Resolved that the Town of Fortune would submit its Capital Investment Plan to the Department of Municipal Affairs for Canada Community-Building Fund (formerly Gas Tax funding) in the amount of \$26,500 (and associated taxes eligible) that will provide a thorough review to ensure adequate amendment to the Town's Municipal Plan that has expired.

In favour: Mayor Hickman
Councillors: Keeping, Kendell, Rose & Stacey

Opposed: 0
Motion carried.



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FINANCIAL TRANSACTIONS:

Motion 2023-01-24-07: Councillor **STACEY** / Councillor **KEEPING**

Resolved to approve the financial transactions dated December 13, 2022- January 20, 2023.

In favour: Mayor Hickman
Councillors: Keeping, Kendell, Rose & Stacey

Opposed: 0 Motion carried.

EXEMPTIONS/ADJUSTMENTS:

Business Tax Exemption Request: ROYA.001 - Mayor Hickman declared conflict at 7:24 p.m. as a member of the Royal Canadian Legion as well as an Officer with the Sea Cadets.

Matter deferred - no quorum.

a) Poll Tax Exemption Request: PIERZ001

Motion 2023-01-24-08: Councillor **ROSE** / Councillor **STACEY**

Resolved to approve the exemption request as per eligibility.

In favour: Mayor Hickman
Councillors: Keeping, Kendell, Rose & Stacey

Opposed: 0 Motion carried.

b) Ice House Fee Exemption Request: RJG.001

Motion 2023-01-24-09: Councillor **ROSE** / Councillor **STACEY**

Resolved to approve the exemption request as per equipment not in operation.

In favour: Mayor Hickman
Councillors: Keeping, Kendell, Rose & Stacey

Opposed: 0 Motion carried.



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EXEMPTIONS/ADJUSTMENTS (cont'd):

c) Air BnB Fee Exemption Request: SOPH0001

Motion 2023-01-24-10: Councillor **ROSE** / Councillor **KEEPING**

Resolved to approve an adjustment to reflect the change in occupancy / rental arrangement.

In favour: Mayor Hickman
Councillors: Keeping, Kendell, Rose & Stacey

Opposed: 0
Motion carried.

d) Farm Exemption request (i.e. agriculture residence): PATTK001

CAO provided details on Agriculture land, but was not certain as to the Municipal Assessment Agencies' guidelines and circumstances pertaining to Agriculture residences. Council has directed CAO Collier to further investigate discuss with Municipal Assessment Agency for 2024 taxation year.

Motion 2023-01-24-11: Councillor **KEEPING** / Councillor **ROSE**

Resolved to approve adjustment as per exemption due to agriculture land for 2023.

In favour: Mayor Hickman
Councillors: Keeping, Kendell, Rose & Stacey

Opposed: 0
Motion carried.

CORRESPONDENCE:

Gov Canada- Canadian Heritage- February 15, 2023- National Flag of Canada Day: For Councillor's Information

Single Parent Association of Newfoundland- Single Parent Employment Support Program: For Councillor's Information

Municipal Assessment Agency- Update on Municipal Assessment Agency: For Councillor's Information



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CORRESPONDENCE (cont'd):

Newfoundland Hydro- NL Hydro Commercial EV Charger Rebate: For Councillor's Information
Council would like to see one installed in the community and it was suggested to keep on the radar for future consideration. CAO will review details and bring back at next meeting.

Dept of Environment and Climate Change- Chemical Testing Pilot Project – Private Well Water: For Councillor's Information

Conservation Corps- Call for 2023 Green Team Project Proposals: For Councillor's Information

TxtSquad- Low cost texting platform for Fortune: For Councillor's Information

Breaking Barriers Together Association: For Councillor's Information

BPJC- Bay Du Nord: For Councillor's Information

PERMITS: NIL

CAO REPORT:

- Meeting request Terra Nova Hydrogen with Mayor/CAO
- Meeting with Brian Rose re: parking development 2023
- Arena Update – roof was believed to be leaking and the air movers or spray foam insulation so Paul getting quotes and update once acquired
- Roof is on the stage as per CEEP; flooring in progress at cost to Town
- Arena Canteen – Minor Hockey

Motion 2023-01-24-12:

Councillor **STACEY** / Councillor **ROSE**

- Resolved to provide the United Towns Minor Hockey Association use of the canteen for the remainder of the 2023 season with with no rental fee to be applied to their account.

In favour: Mayor Hickman
Councillors: Keeping, Kendell, Rose & Stacey

Opposed: 0 Motion carried.

- Mr. Darren Carroll visited the office to discuss his driveway concern again; meanwhile, he was going to document his proposal and bring correspondence to extend cement but no nothing has yet been provided.
- Upgrades required at Brookside due to electric capabilities during Christmas - consult with Electrician

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COUNCILLORS FORUM /COMMITTEE REPORTS:

Councillor Keeping: Provided list of Fire Department's executive for 2023.

Councillor Kendell: Previously in meeting, prior to departure at 7:15 p.m.

Councillor Rose: NIL

Councillor Stacey: Fortune Day is July 15th – location believed to be at same location
Winter Carnival is February 20th to 26th

Mayor Hickman: Need to provide something to access electricity near the vicinity of the Town tree –
consult with Electrician.

Occupational Health and Safety Representative required in place of Paul Tulk – CAO to
review list of employees with the Representative Training and to proceed to assign
replacement and to include adequate training if required.

Clouter Lane complaint – stop sign at intersection of Forest Road and Clouter Lane.
Traffic are merging. CAO to consult Public Works to see if we can better position the
stop sign.

Christmas Party for 2023 date should be determined – December 16 was identified with
same meal being potluck catered by Homestyle Catering.

ADJOURNMENT / Next Meeting:

Motion 2022-01-24-13: Councillor **Keeping** / Councillor **Stacey**

Resolved to adjourn the Regular Council Meeting at 7:57 p.m.

In favour: Mayor Hickman
Councillors: Keeping, Kendell, Rose & Stacey

Opposed: 0
Motion carried.

Deanne Hickman
MAYOR

Linda Collier
CHIEF ADMINISTRATIVE OFFICER