



# The Town of Fortune

P. O. BOX 159  
Temple Street  
Fortune, NL  
A0E 1P0

TELEPHONE: (709) 832-2810  
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EMAIL: townoffortune@eastlink.ca

## AGENDA - Council Meeting June 14, 2022 @ 6:00 p.m.

### Additions/Adoption to Agenda

|                             |               |                                     |
|-----------------------------|---------------|-------------------------------------|
| <b>Adoption of Minutes:</b> | May 31, 2022  | Regular Council Meeting Minutes     |
|                             | May 31, 2022  | Privileged Meeting Minutes          |
| <b>Delegation/Guests:</b>   | Joann Johnson | Adjustment Request (Waste Disposal) |

### GENERAL BUSINESS:

1. Cemetery Flooding
2. Snook's Road Erosion
3. Purchase Land Request
4. Horsebrook Trailer Park
5. Resident Invitation to Council Meeting
6. Fortune Head
7. Asset Management
8. Assessment Review Commissioner

### FINANCIAL TRANSACTIONS:

- Payables May 27-June 7, 2022

### EXEMPTIONS/ADJUSTMENTS

### CORRESPONDENCE:

| From                                           | Particulars                                    | Anticipated Action           |
|------------------------------------------------|------------------------------------------------|------------------------------|
| NL 50+ Federation Inc                          | Newsletter                                     | For Councillor's Information |
| AIM Network                                    | Atlantic Asset Management Conference           | Invitation                   |
| Dept of Children, Seniors & Social Development | NL & Labrador Community Transportation Program | For Councillor's Information |
| Client Care Coordinator                        | Home Support Planner                           | New Business Portfolio       |

### PERMITS:

### CAO Report / Councillors Forum

### COMMITTEE REPORTS

### ADJOURNMENT / Next Meeting



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## Minutes of a Regular Meeting of Council Of the Town of Fortune at the Fortune Fire Hall On May 31, 2022 at 6:00 p.m.

|                     |              |                                                              |
|---------------------|--------------|--------------------------------------------------------------|
| Members Present:    | Mayor        | Deanne Hickman                                               |
|                     | Deputy Mayor | Terry Fleming (via telephone for a short period @ 7:46 p.m.) |
|                     | Councillors  | Kenneth Keeping<br>Rodney Rose<br>Jennifer Stacey            |
| Absent with Regrets | Deputy Mayor | Terry Fleming                                                |
|                     | Councillor   | Roy Kendell                                                  |
|                     | Councillor   | Matthew Woodland                                             |
| Also Present        | CAO          | Linda Collier                                                |
|                     | Town Clerk   | Lacey Symes                                                  |

### **Additions/Adoption to Agenda:**

Mayor Hickman asked if there were any additions to the Agenda of May 31, 2022.

Delegation                      Helen Drake                      6:30 p.m.

Minutes to Approve:      May 31, 2022                      Privileged Meeting

9. Request for Reimbursement – Eldon Street Sewer Issue

Exemptions/Requests: #BRADC001(Additional Water/Sewer) & MATCS004(Poll)

Correspondence: Municipal Assessment Agency- 2022 Clar Simmons Scholarship

**Motion 2022-05-31-01:                      Councillor Rose/Councillor Keeping**

**Resolved that the Agenda of May 31, 2022 meeting be adopted with additions as presented.**

In favour:                      Mayor Hickman  
                                         Councillors: Keeping, Rose & Stacey

Opposed:                      0  
Motion carried.

### **Adoption of Minutes:**

Mayor Hickman asked if there were any errors or omissions to the Minutes from the Regular Council meeting held on May 17, 2022 as presented.



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Councillor Woodland to be listed as Absent with Regrets rather than Member's Present.

**Motion 2022-05-31-02: Councillor Rose/Councillor Stacey**

**Resolved to adopt the Minutes of the Regular Council Meeting of May 17, 2022 as presented with revisions as noted.**

In favour: Mayor Hickman  
Councillors: Keeping, Rose & Stacey

Opposed: 0  
Motion carried.

Mayor Hickman asked if there were any errors or omissions to the Minutes from the Privileged Meeting of Council held on May 31, 2022 as presented.

**Motion 2022-05-31-03: Councillor Keeping/Councillor Rose**

**Resolved to adopt the Minutes of the Privileged Meeting of Council held on May 31, 2022 as presented.**

In favour: Mayor Hickman  
Councillors: Keeping, Rose & Stacey

Opposed: 0  
Motion carried.

**GENERAL BUSINESS:**

**1. Snook's Road Erosion:**

CAO Collier reached out to MP Rogers' office and was advised that erosion was within the provincial department, i.e. Municipal Capital Works.

Innovative NL in the process of preparing quote prior to further discussion.

**2. MAA- 2023 Assessment Roll:**

Municipal Assessment Agency's 2023 assessment amounts, provincial increase of 4.99%.

Details to be forwarded to Finance Committee in preparation of 2023 budget.

**3. Fortune Arena Request:**

Request received from Kind Heart Cancer Team requesting to utilize the Arena for the annual Cancer Survivor Relay on Sunday July 3rd.

It was a consensus of Council to allow the use of the Fortune Arena on July 3rd for the annual Cancer Survivor Relay.



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#### 4. Downtown Development- Legion Update:

CAO Collier advised the Legion were in favour of the proposed development; however, wanted to insure that the plants & flagpoles remain.

Legion will be submitting a letter of support to the Town of Fortune.

**Delegation**                      **6:30 p.m.**                      **Helen Drake**

Mrs. Drake was welcomed to the Council Meeting as arranged by CAO Collier, an earlier concern was expressed pertaining to parking to which CAO felt equal opportunity for Mrs. Drake to reveal any potential concerns to the community. Mrs. Drake provided history that identified that ownership of these new businesses should not impact the community as opposed to other operators of same businesses in the past.

Council thanked Mrs. Drake for speaking in support of her application and left meeting the Council Meeting at 6:50 p.m.

CAO Collier to follow up with Mrs. Drake pertaining to status of application in the morning.

*Councillor Stacey declared a Conflict of Interest and left the Council Meeting at 6:50 p.m.*

#### **Business Applications (2)**

#KELLI001  
#SEATR001

Council reviewed & discussed the Business Applications for #KELLI001 & #SEATR001, Council agreed the concern initially addressed regarding parking is an legitimate concern; however, cannot object to a business that has already previously, for years have been established in the Community, not only has the Town acknowledged the need for this service but the Provincial/Federal government as well. There is a need for parking in the downtown area in general in recognized; however, not a priority within this year.

**Motion 2022-05-31-04:**                      **Councillor Keeping/Councillor Rose**

**Resolved to approve the Business Permit Applications for Kelli's Restaurant- Cafe(KELLI001) & SeaTransit Direct Ltd(SEATR001) based on approval from all other regulatory departments.**

In favour:                      Mayor Hickman  
                                         Councillors: Keeping & Rose

*Motion held as inadequate number of Councillor's available to vote, Deputy Mayor Fleming to attend Council Meeting when available to discuss this matter.*



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*Councillor Stacey returned to the Council Meeting at 7:03 p.m.*

## **5. Horsebrook Update:**

Waiting on Crown Lands, lawyer has reached out to Crown Lands as well.

## **6. Asset Management Update:**

Defer for now.

## **7. Make a Wish- Donation Request:**

**Motion 2022-05-31-05: Councillor Rose/Councillor Keeping**

**Resolved to donate \$100 to the Make a Wish Foundation.**

In favour: Mayor Hickman  
Councillors: Keeping, Stacey & Rose

Opposed: 0  
Motion carried.

## **8. 10A Bayview Street Tax Sale Auction:**

Second Public Tax Sale Auction for 10A Bayview Street scheduled for Thursday, June 2, 2022 @ 11:00 a.m. at the Fortune Fire Hall.

## **9. Request for Reimbursement – Eldon Street Sewer Issue (#PRICA001):**

**Motion 2022-05-31-06: Councillor Rose/Councillor Stacey**

**Resolved to reimburse #PRICA001 for the Bennett's Construction Limited (\$598.58) & Parson's Electrical (amount to be determined) bills incurred for sewer issues on Eldon Street.**

In favour: Mayor Hickman  
Councillors: Keeping, Stacey & Rose

Opposed: 0  
Motion carried.



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## **FINANCIAL TRANSACTIONS:**

**Motion 2022-05-31-07: Councillor Rose/Councillor Stacey**

**Resolved to approve the financial transactions dated May 14, 2022- May 26, 2022.**

In favour: Mayor Hickman  
Councillors: Keeping, Stacey & Rose

Opposed: 0  
Motion carried.

## **PERMITS/EXEMPTIONS/ADJUSTMENTS:**

Business Adjustment:  
#SILVE003

**Motion 2022-05-31-08 Councillor Rose/Councillor Stacey**

**Resolved to approve Business Tax exemption request (2022 business tax) received from SILVE003 as business ceased operations in September 2021 & no operation in 2022.**

In favour: Mayor Hickman  
Councillors: Keeping Rose & Stacey.

Opposed: 0  
Motion carried.

Water/Sewer Adjustment Request:  
#BRADC001 - Additional Water/Sewer Fee Exemption Request

Property charged for two water/sewer fees as there is an apartment rental in the basement.

Owners advised the apartment is currently not rented nor an exchange of money to offset any bills.

CAO Collier discussed this matter & recommending to redirect to Finance Committee for Budget 2023 consideration.

**Motion 2022-05-31-09 Councillor Keeping /Councillor Rose**

**Resolved to approve the additional Water/Sewer Fee exemption request for #BRADC001 for apartment unit located at their residence, owners to notify if any change of status as per occupancy of apartment, request for exemption to be submitted on a yearly basis.**



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In favour: Mayor Hickman  
Councillors: Keeping Rose & Stacey.

Opposed: 0  
Motion carried.

Poll Tax Exemption Request:  
#MATCS004

**Motion 2022-05-31-10 Councillor Rose/Councillor Stacey**

**Resolved to approve the Poll Tax Exemption request for #MATCS004 as property was purchased in February 2022, documentation provided.**

In favour: Mayor Hickman  
Councillors: Keeping Rose & Stacey.

Opposed: 0  
Motion carried.

## **CORRESPONDENCE:**

Burin Peninsula Chamber of Commerce- Opportunity Placentia Bay: Invitation

Tract Consulting- Child Friendly Planning & Design: Councillor's Information

Municipal Assessment Agency- 2022 Clar Simmons Scholarship: CAO Collier distributed to Council/Staff with graduating family members. CAO to send to Councillor Stacey.

## **PERMITS:**

### Building Permit Applications:

|          |                   |                 |
|----------|-------------------|-----------------|
| SILVE003 | 8 Bayview Street  | Wheelchair Ramp |
| NEWPJ001 | 4 Inkpen Place    | Porch           |
| HILLA003 | 73 Eldon Street   | Fence           |
| COLLL001 | 1 Springhill Road | Fence           |

**Motion 2022-05-31-11 Councillor Rose/Councillor Stacey**

**Resolved to approve Building Permit Applications for account #SILVE003, NEWPJ001, HILLA003 & COLLL001 based on approval from all other regulatory departments.**

In favour: Mayor Hickman  
Councillors: Keeping Rose & Stacey.



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Opposed: 0  
Motion carried.

## CAO REPORT

- Update regarding Mayor Hickman's Commissioner of Oaths, documentation & payment have been sent; however, still haven't received any update, CAO Collier to email MP Pike to request call to Mayor Hickman regarding the status of stamp.
- Had a Public Works meeting on Monday with Public Works Committee (Councillor Keeping & Councillor Rose), meeting went over well, had a follow up meeting with Public Works Supervisor Caines & Public Works Employee Randell as Randell was absent on Monday.
- Could be a possible complaint received regarding the correspondence sent to resident regarding driveway on Harbour Drive.
- Mayor Hickman suggested sending resident a letter inviting them to Council Meeting to further discuss concerns. CAO Collier to send invitation to resident & will update Council.
- Received complaints regarding decision of Council regarding request for the installation of a french drain on Sunset Crescent.
- Have put the Fire Pit Regulations for next Public Protection Committee Meeting.
- Signed papers for Feller From Fortune International Festival for their own Special Events Liquor License.
- Throughout the Summer months there is normally only one scheduled Council Meeting per month, have the tentative dates scheduled(June 14, July 12th & August 16th).

*Deputy Mayor Fleming entered the Council Meeting at 7:59 p.m. via telephone.*

*Councillor Stacey declared a Conflict of Interest and left the Council Meeting at 7:59 p.m.*

Council advised Deputy Mayor Fleming of the Business Permit Applications submitted for Kelli's Restaurant- Cafe & SeaTransit Direct Ltd & the conversations surrounding this matter.

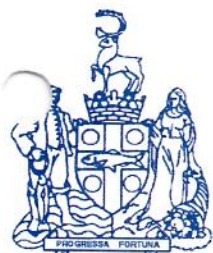
**Motion 2022-05-31-04: Councillor Keeping/Councillor Rose**

**Resolved to approve the Business Permit Applications for Kelli's Restaurant- Cafe(KELLI001) & SeaTransit Direct Ltd(SEATR001) based on approval from all other regulatory departments.**

In favour: Mayor Hickman  
Deputy Mayor Fleming  
Councillors: Keeping & Rose

Opposed: 0  
Motion carried.

*Deputy Mayor Fleming left the Council Meeting at 8:03 p.m. due to work commitments.*



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*Councillor Stacey returned to the Council Meeting at 8:03 p.m.*

## **MOTION TO EXTEND MEETING:**

**Motion 2022-05-31-12                      Councillor Keeping/Councillor Rose**

**Resolved to extend the Council Meeting an additional 15 minutes.**

In favour:            Mayor Hickman  
                             Councillors: Keeping Rose & Stacey.

Opposed:            0  
Motion carried.

## **COUNCILLOR'S FORUM/COMMITTEE REPORT:**

### **Mayor Hickman:**

- A lot of feedback/concern from residents regarding dirt bikes within the Community. CAO Collier to contact RCMP to make their aware of the situation.
- Positive feedback regarding the newly installed speed bumps, Council had a discussion regarding the possibility for more speed bumps at the higher traffic areas.

**Motion 2022-05-31-13                      Councillor Rose/Councillor Keeping**

**Resolved to purchase speed bumps for Logwood Road, Springhill Road & Confederation Street (2 portions) if able to purchase at same price as previous costs (12/\$2000).**

In favour:            Mayor Hickman  
                             Councillors: Keeping Rose & Stacey.

Opposed:            0  
Motion carried.

- Attended a tour regarding geotourism in the area & expressed the importance of the sites & significance of Fortune Head with embassies on having qualified representation present to Council on the significance and benefits that could be obtained with additional/future developments. Council was in the agreement to have a presentation regarding geotourism in the area.
- Resident had advised that there was a hole in one of the boards @ the Fortune Walking Trail. CAO Collier advised Groundskeeper Simms has already repaired.

### **Councillor Keeping:**

- Had an Occupational Health & Safety Inspection with Public Works Employee Tulk today, will provide minutes at the next Council Meeting..



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- Inquired about property located on Springhill Road across from the Anglican Church, received complaints from residents with concerns of the condition of the property. CAO Collier had previously sent correspondence to property owner requesting clean up; however, will follow up & advise Council.

## Councillor Rose:

- Met with the Public Works Employees & CAO Collier, the loaning of the snake was brought forward, currently the snake isn't loaned out after regular business hours, suggesting to have the option to loan out the snake after hours & weekends for a \$90 fee.

**Motion 2022-05-31-14**

**Councillor Keeping/Councillor Rose**

**Resolved to offer the option to residents to borrow the snake after regular working hours & weekends at the cost of \$90.**

In favour: Mayor Hickman  
Councillors: Keeping Rose & Stacey.

Opposed: 0  
Motion carried.

## Councillor Stacey:

- Will reach out to Recreation Commission to ask them provide minutes to liaison of Community Services Committee.

## ADJOURNMENT / Next Meeting:

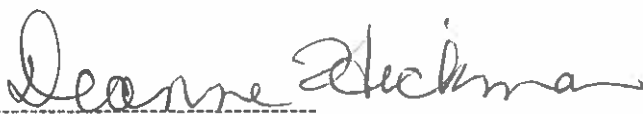
**Motion 2022-05-31-15:**

**Councillor Stacey/Councillor Rose**

**Resolved to adjourn the Regular Council Meeting at 8:29 p.m., next meeting scheduled for June 14, 2022.**

In favour: Mayor Hickman  
Councillors: Keeping, Rose & Stacey.

Opposed: 0  
Motion carried.



Mayor Hickman



Town Clerk Symes